



American Legion
MEL BAHER
COMMISSIONER



American Veterans
FRANK POCCI
COMMISSIONER



Disabled American Veterans
CHRISTOPHER GRAU
COMMISSIONER



Veterans of Foreign Wars
CLAYTON E. UZELL
COMMISSIONER



Vietnam Veterans of America
BOB POTTS
COMMISSIONER

JON REISS
EXECUTIVE DIRECTOR

Cuyahoga County Veterans Service Commission

Ph: 216.698.2600 • Fax: 216.698.2650
Email: vscmail@cuyahogacounty.us
1849 Prospect Avenue • Suite 150 • Cleveland, OH 44115

MINUTES

DATE/TIME: February 20, 2019 9:30 a.m.

PRESENT: Clay Uzell, President
Mel Baher, Vice President
Frank Pocci, Commissioner
Bob Potts, Commissioner
Jon Reiss, Executive Director
Mary Kitko, Executive Secretary
Brendan Healy, Asst. County Prosecutor

EXCUSED: Christopher Grau, Secretary
Brian Gutkoski, Asst. County Prosecutor

VISITORS: None.

PURPOSE: GENERAL MONTHLY MEETING

The meeting was called to order by President Clay Uzell followed by the Pledge of Allegiance.

A motion was made by Mel Baher and seconded by Frank Pocci to dispense with the reading of the Consent Agenda and to accept the agenda with the necessary corrections and/or additions. (All Commissioners have a copy of the minutes.)

AYES: Baher, Pocci, Potts, Uzell. NAYS: None. Motion carried.

STATE OF THE COMMISSION AND FINANCE REPORT (Attached)

A motion was made by Mel Baher and seconded by Frank Pocci to accept the report of the Executive Director, as given.

AYES: Baher, Pocci, Potts, Uzell. NAYS: None. Motion carried.

OLD BUSINESS:

Action Items – Updates:

- 1) **Linear Creative**– No update. Work in progress.

- 2) **Rent Voucher Disclaimer Clause** – No clause will be added to the voucher. Counsel felt it was unenforceable.
- 3) **Employee Overpayments** – The commission continues to receive payments from one party. No update on the other party involved. Full payments are to be made by the end of next year. The Director will follow up with the Prosecutor.
- 4) **Emergency Plan for Files** – After eliminating old files based on the retention schedule, it can now be determined how much space will be needed. The Director is waiting to hear back from the County as to whether or not they can store items for the VSC.
- 5) **Dental Trial Program** – No update. Work in progress.
- 6) **Resolution 2018-13; VVA Compensation** – No decision has been made yet. Work in progress.
- 7) **New Schedule** – The Director is building a report for the next meeting.
- 8) **Additional Parking Spaces** – No additional parking spaces are available. Neither parking lot is willing to consider selling the lot.
- 9) **USO Office Space** – The USO continues to look for their own space. If they are unsuccessful they will reengage.
- 10) **2019 Evening Outreach Meeting** – The spring outreach meeting will be held on April 17th at VFW Post #1056 located at 580 E. 200th in Euclid. The fall outreach meeting will be determined at a future date.
- 11) **Memorandum of Understanding** – MOU for the Stand Down is a work in progress.

NEW BUSINESS:

None.

GOOD OF THE ORDER:

The CVSO candidate that was scheduled is no longer available for the position and did not meet with the Board.

Bob Potts mentioned that VVA Chapter 249 will be moving their meetings to American Legion Post 385 in Westlake. Meeting days will likely be the first Thursday of the month.

EXECUTIVE SESSION:

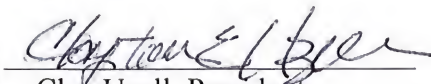
A motion was made by Mel Baher and seconded by Bob Potts to go into Executive Session to consider the employment, discipline and/or dismissal of a public employee.

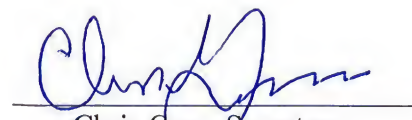
AYES: Baher, Pocci, Potts, Uzell. NAYS: None. Motion carried. (10:15 a.m.)

The Board came out of Executive Session and returned to the regular order of business at 12:34 p.m. In Executive Session, employment issues, training, and possible structure changes were discussed. The Executive Director was instructed on how to proceed.

With no further business, a motion was made by Bob Potts and seconded by Mel Baher to adjourn the meeting at 12:36 p.m.

AYES: Baher, Pocci, Potts, Uzell. NAYS: None. Motion carried.


Clay Uzell, President


Chris Grau, Secretary

CONTACT INFORMATION

Requests for Financial Assistance/

Filing claims with the Dept. of

Veterans' Affairs/Memorial Affairs:

Finance Dept.:

Social Work Dept.:

Executive Director:

Commissioners:

Melinda Halliburton, Service Office Mgr. (216-698-2639)

Steve Fernandez, Finance Operations Mgr. (216-698-2391)

Terry Walker, Social Worker/Case Mgmt. (216-698-2379)

Jon Reiss (216-698-2611)

Mary Kitko, Secretary to the Board (216-698-2652)

CUYAHOGA COUNTY VETERANS SERVICE COMMISSION

JANUARY 2019

State of the Commission and Finance Report



Submitted By:

Jon Reiss

Executive Director

February 20, 2019



Frank Pocci
Commissioner
AMVETS



Bob Potts
Commissioner
VVA



Clayton E. Uzell
President
VFW



Christopher Grau
Secretary
DAV



Mel Baher
Vice President
American Legion

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CONTACT INFORMATION

Cuyahoga County Veterans Service Commission

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Executive Report

DIRECTOR'S OUTREACH

- Ohio Means Jobs meeting
- Department of Veterans Affairs Town Hall (Veterans Experience Office)
- Veterans Community Outreach
- North East Ohio Veterans Community Task Force
- AWP Community Integration Playbook
- Advance Ohio Marketing
- VOA Case Worker Outreach

OUTREACH TEAM

- Homeless Stand Down Meeting
- Homeless Stand Down Event
- IX Center Planning Meeting
- Cleveland State University Veterans Program
- Stella Marris Recovery Center
- Sub Zero Foundation

UPCOMING EVENTS

- Tri C Parma Veteran Program
- VA Domiciliary Briefing
- Master List Meeting
- Northeast Ohio Veterans Advisory Meeting
- CSU Brown Bag Lunch
- Tri C Corporate College Student Briefing
- Northwest Ohio Healthcare
- Summit Racing Auto- Rama
- Community Partner Engagement Team

NEW CLIENT REPORT

- Total New Clients for January 2019: 299 (YTD: 299)
- Financial Assistance New Clients for January, 2019: 116 (Up from 30 in 2018) 105 approved, 0 at Level III, 1 partial, 3 denied, 7 incomplete
- Financial Assistance New Clients Year-to-Date: 116 (Up from 30 in 2018)
- Furloughed Federal Employees applying for First Time Aid: 57 (59 Total FA claims approved for Federal employees affected by Government shut down).
- Social Media: VSC Social Media presence increased 17% this month from 648 to 752 followers.

CUSTOMER SATISFACTION SURVEYS

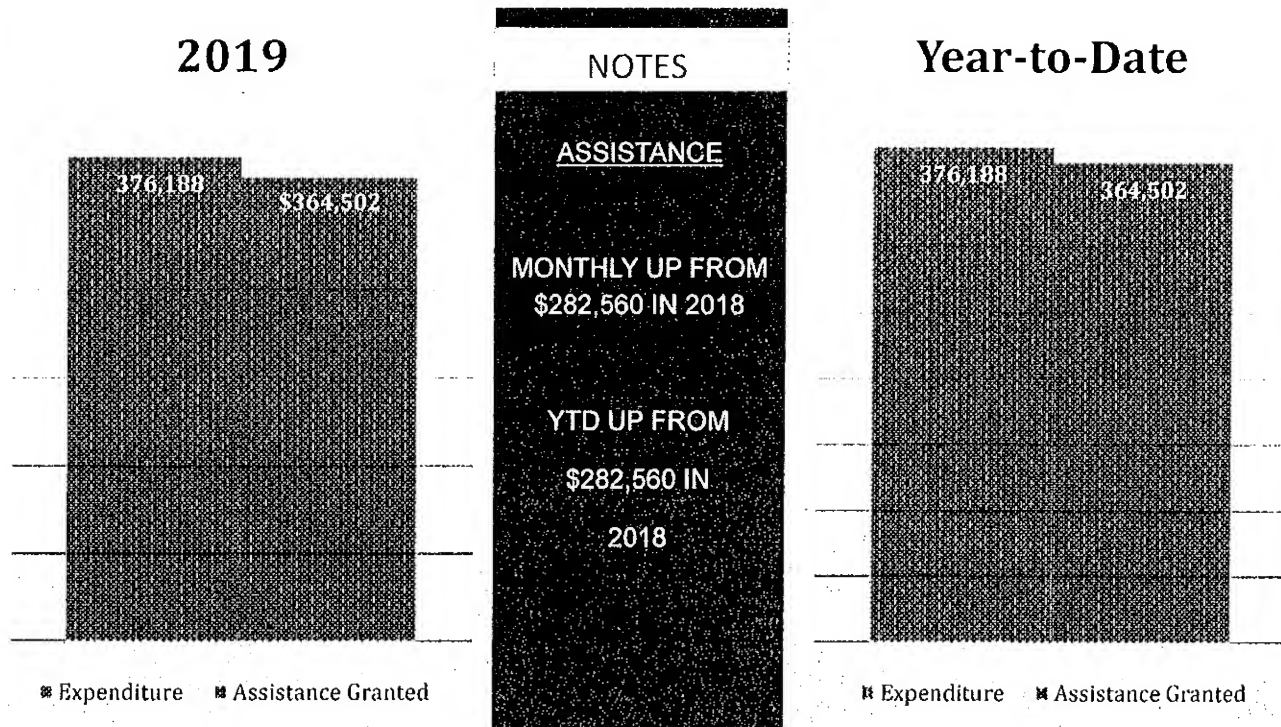
There were 3 surveys completed; all were neutral, offering suggestions for ways to improve the waiting room at the Wade Park.

REOCCURRING OUTREACH

- HOMELESS OUTREACH
 - Stella Maris
 - VOA
 - 2100 Lakeside
- OMJ ORIENTATION
- COUNTY JAIL VETS POD
- NEOCH

Financial Summary

Below are selected reports from the CCVSC Finance Department.



Client Assistance includes: Financial Assistance for Medical, Food, Mortgage, Rent, Utilities, Infant Layette, Personal Hygiene, Shoes, and Clothing

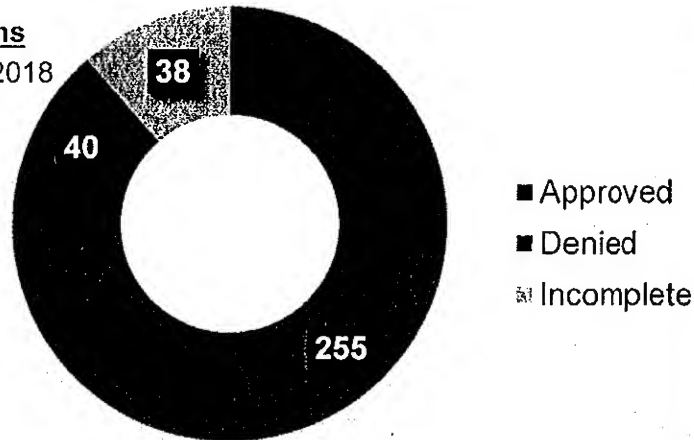
Expense Analysis				
	Total Budget	Revisions	2019 Projection	Budget Variance
Salaries	1,775,260	(62,610)	1,792,980	(80,330)
Fringe Benefits	746,455	(68,868)	638,088	39,499
Commodities	29,258	3,481	28,500	4,239
Contract Svcs	404,094	2,000	295,000	111,094
Controlled Exp.	149,536	221,054	370,590	0
Client Svcs	3,529,455	(51,529)	3,230,000	247,926
Other Exp	399,912	30,273	360,000	70,185
Capital Outlay	10,000	30,000	40,000	0
Total	7,043,970	103,801	6,755,158	392,613

Financial Assistance Department

FINANCIAL ASSISTANCE ACTIVITY REPORT

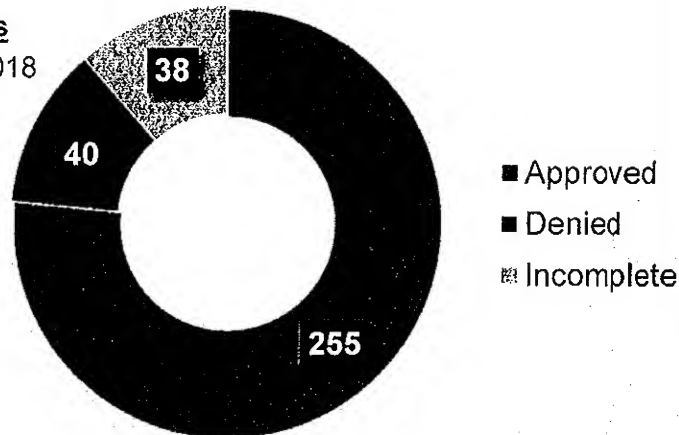
Monthly Application Outcome

330 Applications
Down 8.6% from 2018



YTD Application Outcome

330 Applications
Down 8.6% from 2018



APPEALS

➤ Appeals Officer
Total: 30 (30)
Approved: 11 (11)
Partial: 2 (2)
Denied: 16 (16)
Incomplete: 1 (1)

➤ Board Appeals
Total: 11 (11)
Approved: 1 (1)
Partial: 0 (0)
Denied: 9 (9)
Incomplete: 0
Other: 1 (1)

NOTES

- Application Approval Rate: 82.0% (includes levels I, II, and III)
- Completed Application Approval Rate: 92.5% (includes levels I, II, and III)

Transportation / Memorial Affairs / Social Work

MEDICAL AND OTHER TRANSPORTATION

DESCRIPTION	MONTH	YEAR-TO-DATE
Medical Bus Tickets	\$14,485.50	\$14,485.50
Other	\$0	\$0
Company Car	\$0	\$0
OVH Tours	\$350	\$350
Total	\$14,835.50	\$14,835.50
Applicants	580	580

MEDICAL AND DENTAL PROGRAMS

DESCRIPTION	MONTH	YEAR-TO-DATE
Dental	0	\$0
Vision	0	\$0
Hearing Aids	\$0	\$0
Total	0	\$0

INDIGENT BURIALS

DESCRIPTION	MONTH	YEAR-TO-DATE
Total (#)	04	04
Total (\$)	\$3,996.00	\$3,996.00

Lodging Kits issued in January: 0

Lodging Kits Year to Date: 0

SOCIAL WORK ACTIVITY

DESCRIPTION	MONTH	YEAR-TO-DATE
Seen	34	34
Not Seen	02	02
Offline	13	13
Total	49	49
Consultation	09	09
Follow-ups	25	25
Ohio Veterans Home Tours	01	01

SOCIAL WORK REFERRALS

DESCRIPTION	MONTH	YEAR-TO-DATE
VA Medical	00	00
Employment	02	02
Debt Counseling	00	00
Other	09	09

FINANCIAL WORKSHOP

DATE	SCHEDULED	ATTENDED	RESCHEDULED	NO-SHOW	LEFT
01/03/2019	12	07	01	04	0
01/17/2019	12	05	0	07	0
01/24/2019	07	03	0	04	0
TOTAL	31	15	01	15	0
YTD	31	15	01	15	0

NUTRITION WORKSHOP

DATE	SCHEDULED	ATTENDED	RESCHEDULED	NO-SHOW	LEFT
01/07/2019	35	19	0	16	0
01/14/2019	29	20	0	08	01
01/28/2019	34	19	02	13	0
TOTAL	98	58	02	37	01
YTD	98	58	02	37	01

JOB CLUB

DATE	SCHEDULED	ATTENDED	RESCHEDULED	NO-SHOW	LEFT
1/19/2019	10	04	0	06	0
TOTAL	10	04	0	06	0
YTD	10	04	0	06	0

Service Department

	Compensation	Pension	DIC	Follow-up	Medical	POA	Misc. Corr.	DD214	Headstone (New and Replacement)	PMC	Other
Wade Park	47	9	1	305	9	51	243	50	-	-	123
Parma	43	3	-	204	13	54	76	40	2	1	150
Main Office	20	8	1	85	4	23	148	157	-	10	62
CRRC	-	-	-	2	-	2	-	-	-	-	3
Mobile Benefits Team	1	-	-	2	-	1	3	6	-	-	1
Total (Month)	111	20	2	598	26	131	470	253	2	11	339
Total (YTD)	111	20	2	598	26	131	470	253	2	11	339